



### Applicant Information

Full Name \_\_\_\_\_ Social Security # \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_  
Zip \_\_\_\_\_ Home Phone (\_\_\_\_) \_\_\_\_\_ Cell Phone (\_\_\_\_) \_\_\_\_\_  
Email Address \_\_\_\_\_  
Date Available to Start \_\_\_\_\_ Salary Requirement \_\_\_\_\_

Type of employment desired:  
 Full Time     Part Time     Temporary     Seasonal

Position Applied for: \_\_\_\_\_  
Location Applying for: \_\_\_\_\_

Are you a citizen of the US?    Yes    No  
If not, are you legally allowed to work in the US?    Yes    No  
If you are under 18 -we require a work permit, can you furnish one?    Yes    No  
If no, please explain: \_\_\_\_\_

Have you ever pled "guilty", "No contest", or been convicted of a crime?    Yes    No  
If yes, give dates and details: \_\_\_\_\_  
\_\_\_\_\_

Who referred you to us? \_\_\_\_\_

### Education

High School \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
GPA \_\_\_\_\_ Class Rank \_\_\_\_\_ Years Completed \_\_\_\_\_ Did You Graduate?    Yes    No

College or University \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Years Completed \_\_\_\_\_ Degree \_\_\_\_\_ Did You Graduate?    Yes    No  
Major \_\_\_\_\_ GPA \_\_\_\_\_ Class Rank \_\_\_\_\_

Other Education: \_\_\_\_\_

### Employment History

Company \_\_\_\_\_ Dates of Employment \_\_\_\_\_ to \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Phone (\_\_\_\_) \_\_\_\_\_ Supervisor \_\_\_\_\_ Title \_\_\_\_\_  
Position Held \_\_\_\_\_ Starting Salary \_\_\_\_\_ Ending Salary \_\_\_\_\_  
Responsibilities \_\_\_\_\_  
Reason for Leaving \_\_\_\_\_  
May we contact this employer for a reference?    Yes    No

Company \_\_\_\_\_ Dates of Employment \_\_\_\_\_ to \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Phone (\_\_\_\_) \_\_\_\_\_ Supervisor \_\_\_\_\_ Title \_\_\_\_\_  
Position Held \_\_\_\_\_ Starting Salary \_\_\_\_\_ Ending Salary \_\_\_\_\_  
Responsibilities \_\_\_\_\_  
Reason for Leaving \_\_\_\_\_  
May we contact this employer for a reference?  Yes  No

Company \_\_\_\_\_ Dates of Employment \_\_\_\_\_ to \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Phone (\_\_\_\_) \_\_\_\_\_ Supervisor \_\_\_\_\_ Title \_\_\_\_\_  
Position Held \_\_\_\_\_ Starting Salary \_\_\_\_\_ Ending Salary \_\_\_\_\_  
Responsibilities \_\_\_\_\_  
Reason for Leaving \_\_\_\_\_  
May we contact this employer for a reference?  Yes  No

### Summarize your Skills or Qualifications

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### References

Name \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Name \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Name \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**I certify that my answers are true and complete to the best of my knowledge. I authorize you to make such investigations and inquiries of my personal, employment, educational, financial, or medical history and other related matters as may be necessary for an employment decision. I hereby, release employers, schools, or persons from all liability when responding to inquiries in connection with my application.**

Signed \_\_\_\_\_ Date \_\_\_\_\_

TailWaggers Doggy Daycare®  
865 S. Oneida Street W6159 Schroth Lane  
Menasha, WI 54952 Greenville, WI 54942

[www.tailwaggersdoggydaycare.com](http://www.tailwaggersdoggydaycare.com)